

College of Human Environmental Sciences

CHES Faculty Grant Writing Institute

DESCRIPTION:

In an effort to increase the mentorship to research faculty and accelerate progress in establishing a nationally recognized research program we are proposing a faculty grant writing Institute within the College of Human Environmental Sciences. This program is designed to help faculty members receive external funding to support a specific program of research. The training covers the duration of one academic spring semester and will include group seminars as well as several individual mentoring sessions with experienced UA researchers and program officers from various funding agencies. It is expected that participants will finish the institute with a grant proposal ready for submission in the immediate future.

INSTITUTE FORMAT:

The application process will involve writing a concept paper that clearly states the need for and specific aims of the proposed project; identification of a funding opportunity announcement (FOA) providing at least \$100,000 in support through a federal agency, state agency, or a foundation; and specific plan for completing an application to the FOA prior to the end of the Institute. It is anticipated that between 5-7 faculty will be selected for this pilot institute. Applications will be due in early Fall semester and must include a 2-page prospectus of the proposal idea, a copy of the identified FOA, and a letter of support from their department chairperson. A committee will review applications and select which faculty can participate in the upcoming cohort. Participants will be notified in the middle of the fall semester that they have been selected for the Spring Institute.

Due to the preparation, written assignments, meetings and extra time it will take for faculty to fully participate we are providing a one course release or comparable academic support during the Spring 2018 semester of the institute. The following are some of the key components of this pilot effort.

Group seminars: There will be between 4 to 6 two-hour sessions in which participants can learn from and interact with grant-successful faculty to better understand the development of successful grant proposals. Some of these seminars will be open to all research faculty in the college and others will only be open to Institute participants.

Individual meetings: Participants will be matched with a mentor on UA campus to help with more of the hands-on portions of the proposal development process, specific aims, budgeting, etc... There will be between 4 to 6 individual meetings held during the semester-long program.

Assignments: The purpose of this pilot program is to have a grant proposal ready for submission upon completion of the program. Therefore it is imperative for the participants to complete the required assignments carrying them through the proposal development process throughout the allotted time period.

Anticipated Outcomes: At the end of the institute, participants will have a proposal ready to be submitted within the next few months or the next grant submission cycle as appropriate to their FOA identified in their application.